

## Consultancy

### 1) Client Responsibilities

1.1) If Staff work at the Clients premises, the Client shall ensure that such Staff are provided with Suitable office accommodation and services

1.2) The Client shall (and warrants that it is entitled to) provide the Supplier promptly with accurate and complete information concerning its operations and activities relevant to the Service as well as answers to queries, decisions and approvals required by the Supplier in connection with the Service

1.3) The Client should take all reasonable precautions against any Hacker gaining access to their system, e-mails or web site. If such an attack is detected they are required to inform the Supplier as soon as possible

### 2) Staff

2.1) The Supplier warrants that the Representative assigned to this Project has the specialist contemporary technological skill and expertise to meet the Project requirements and that it will at its own expense ensure, by training or otherwise, that the Representative is skilled in relevant technological developments throughout the Contract Term

2.2) The Representative will perform the Services as it thinks fit, using its own equipment where appropriate, and subject only to such legitimate instructions from the Client as enable the Representative to provide the Services

### 3) Accountability

3.1) Written records of the time spent on the Project will be kept on a daily bases and produced for inspection by the Client when requested

### 4) Substitution

4.1) The Supplier may not assign this agreement but may substitute the Representative provided only after it has given written notification to the Client. In the case of a suitably qualified substitute the Supplier gives the same warranties to those for the original Representative